



Employment Solutions for Immigrant Youth (ESIY) is an organization funded in partnership with the federal and provincial governments. Our primary goal is to improve the employability of immigrant youth and successfully bring them into the Manitoba workforce. Our clients develop practical knowledge, skills, and awareness so they are better equipped and more confident in their ability to find and keep job opportunities. Our values are:

- Respect for human dignity and diversity
- Fairness, inclusiveness and equality
- Collaboration, cooperation and sharing
- Proactivity, flexibility and versatility
- Responsive to changing employer and community needs
- Promoting creativity and innovation

ESIY is currently seeking a highly motivated and committed individual for full time employment as the Employer Liaison Officer. The Employer Liaison Officer is responsible to identify work placement and training opportunities that match the skills, experience and interests of ESIY's clients. This is a results driven position where the placement of clients to attractive jobs will predominantly determine the success of the incumbent. The Employer Liaison Officer is expected to research, develop and implement a marketing strategy for ESIY that delivers the best possible placement outcomes for employers and clients, ensuring long-term alliances are forged and nurtured.

#### Qualification Requirements

**Education** Post-secondary diploma or degree from an accredited institution in Commerce or Business. Or an equivalent combination of education and/or experience

**Applicants must demonstrate** innovation; an ability to work as part of a dynamic team; a solid background in sales and marketing; and awareness of current labour market trends and business climate in Winnipeg.

#### **Special skills and/or requirements**

- Results oriented with strong ability to achieve goals
- Demonstrated ability to make presentations in large or small group settings
- Strong computer skills and proficient in MS Office products and other technologies
- Demonstrated abilities to provide coaching and counselling to youths
- Strong awareness of labour market trends
- Demonstrated ability to develop and maintain positive and mutually beneficial relations specifically with employers
- Demonstrated abilities to multi-task, prioritize and meet deadlines, while performing tasks efficiently and independently and as a part of a dynamic culturally diverse team
- Demonstrated self-reliance, initiative and a strong sense of commitment to creating partnerships and promoting opportunities for youth to attain employment
- Excellent client service, communication and interpersonal skills; with the ability to relate and empathize with the needs of immigrants from diverse cultural and linguistic backgrounds



- Must possess own transportation, be able to work within a flexible schedule and demonstrate readiness to adapt to changing priorities in a dynamic multi-tasking environment

ESIY offers competitive compensation and benefits. If interested, please submit your resume and cover letter stating how you meet the qualification requirements no later than April 2, 2010 to:

Fatima Soares, Executive Director  
Employment Solutions for Immigrant Youth  
200-249 Notre Dame Avenue  
Winnipeg, Manitoba  
R3B 4N8

**No phone calls please.** We thank all those who apply. Only those selected for further consideration will be contacted.